All academic coursework applied toward a graduate degree must have been earned in the six (6) years immediately preceding the completion of the graduate program. In special cases, upon approval of the Dean of Graduate Studies and Research, expired credits may be revalidated. Transferred credits may not be revalidated. The examination must be a written test, must measure those topics currently taught in the course, and must be evaluated as if the student had just completed the course. The student’s written examination paper must be filed in the Graduate School Office. Test construction of the test and evaluation will be done by the instructor who is currently teaching the course or who has most recently taught the course.

Course revalidation will be on a satisfactory/unsatisfactory basis. For grade point average purposes, the initial course grade will be utilized. Requests for revalidation must be initiated in writing by the student’s Major Professor and submitted to the Graduate Dean for approval. The cost of the revalidation is $35.00 a course and must be paid and the receipt on file in the Graduate Dean’s office prior to taking the test.

Please Complete and Submit to the Graduate School for Approval:

Student Name ____________________________________________ SSN __________________

Or Student ID

Address _____________________________________________________________________________________________

Number and Street City State Zip Code

Graduate Major and Degree Sought (please check one)

Heritage Resource-M.A. (509)
Adult Education-M.A. (510)
Art-M.A. (511)
English-M.A. (529)
SPS-M.A. (575)
Education-M.Ed. (502)

Education-M.Ed. (503)
Education-M.Ed. (504)
Education-M.Ed. (505)
Education-M.A.T.Elem (506)
Education-M.A.T.Middle (507)
Education-M.A.T. Sec (508)

Education-M.A.T. M/M Sp. Ed. 1-12 (512)
Education-M.A.T. Early Childhood (548)
H. & Hum Perf.-M.S. (536)
Psychology, Clinical-M.S. (552)

Music-M.M. (542)

Specialist Degree in Educational Leadership & Instruction-Ed.S. (582)

Concentration Area (if applicable) ____________________________________________ Code: ____________

Major Professor: ___________________________ Department/College________________________

Course Prefix & Number to be revalidated: ____________ Title of Course __________________________

Date Course was completed: __________________________ Date Course Expired: __________________________

Revalidation Fee Paid: ___ Yes ___ No Receipt Attached: ___ Yes ___ No

Submitted by: ____________________________ Signature of Major Professor ____________________________ (Date)

Dean of Graduate School ____________________________ (Date)

White Copy – Graduate School
Pink Copy – Student
Goldenrod – Major Professor