



GRADUATE ASSISTANT ASSIGNMENT FORM
Northwestern State University

EFFECTIVE
July 15, 2006

NOTE: This form must be completed and submitted to the appropriate Dean, Director or Vice President before the employment contract can be activated.

Student Name: Last First Middle SSN or Student ID

Address: Street or PO Box City State Zip

Telephone: Home Work Cell

- Responsible Source: Elect. and Cont. Ed., Heritage Resource/SSci, NSU/Fort Polk, Student Affairs, Education, Liberal Arts, Nursing, University College, Graduate School, NSU/CenLa, Science/Tech.

Revenue Source: Operating Budget Grant Other

Area of Assignment: Supervisor:

Contract Period: Fall Yr. Spring Yr. Summer Yr.

Nature of Assignment: Teaching Research Laboratory

Describe the nature of the assignment and associated duties:

Courses to be taught (maximum 6 hours): (1) (2)

Meets SACS Teaching Criteria (18 graduate hours in discipline): Yes No

Weekly Work Schedule:

Total hrs. per week: (full-time = 20 hours)

Total hrs. per week: (half-time = 10 hours)

Responsible Area Budget Unit Head

Supervisor